

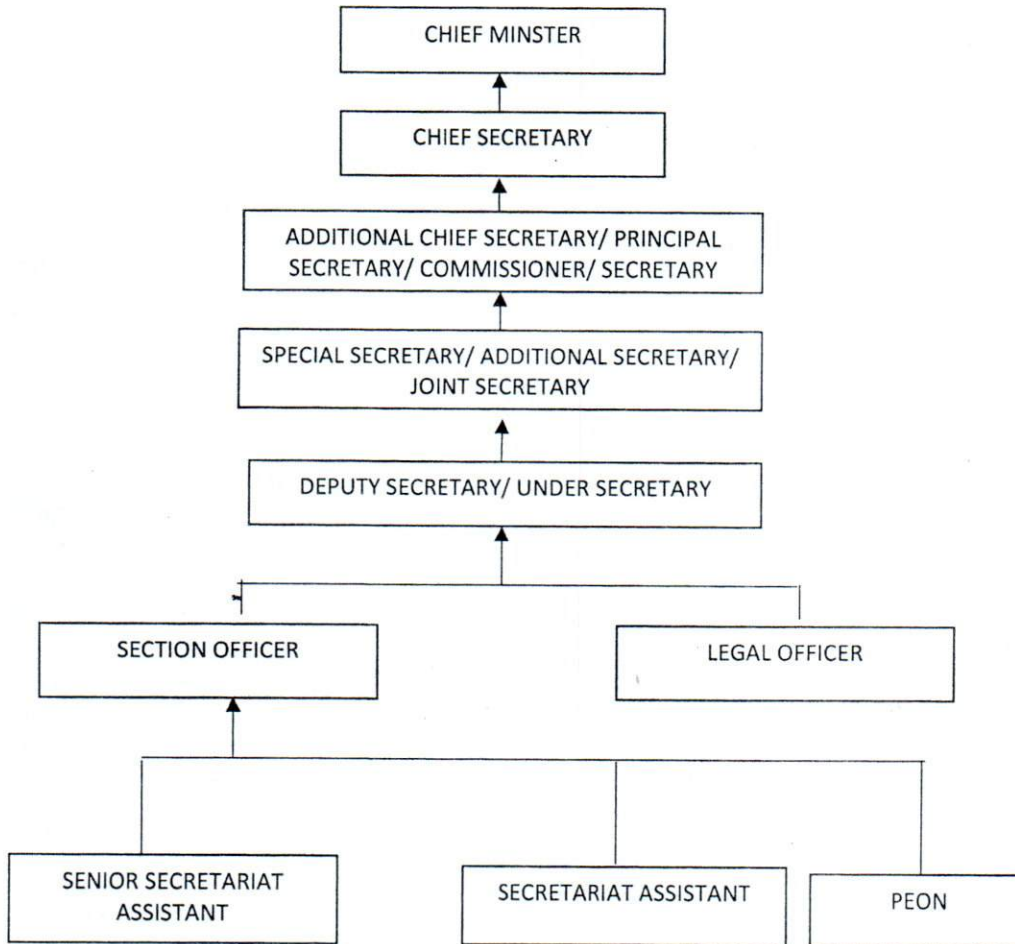
**POWER DEPARTMENT, GOVERNMENT OF MANIPUR (MANIPUR SECRETARIAT).**

**Proactive Disclosure under section 4(1)(b) of the Right to Information Act, 2005:**

**1. Particulars of its organization, functions and duties, Sec.4(1)(b)(i):-**

Power Department comprised of Manipur State Power Company Ltd (MSPCL), Manipur State Power Distribution Company Ltd (MSPDCL) and MANIREDA.

**ORGANISATION CHART:**



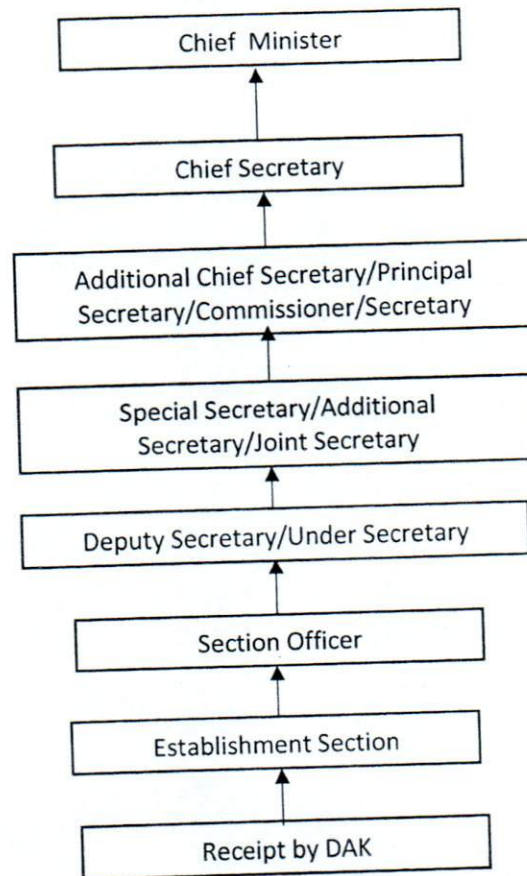
**2. Powers and Duties of its Officers and employee, Sec.4(1)(b)(ii):-**

Sl.	Designation	Power & Duties
1.	Add. Chief Secretary/Principal Secretary /Commissioner/ Secretary	Administrative head of the Department.
2.	Special Secretary/ Addl. Secretary/ Joint Secretary	Assist the Administrative head in discharging their duties according to the subject matter.
3.	Deputy Secretary/ Under Secretary	Assist the Special Secretary/ Addl. Secretary/ Joint Secretary in discharging their duties according to the subject matter.

4.	Section Officer/Legal Officer	Assist the Under Secretary in discharging their duties according to the Subject matter and in legal matter also.
5.	Dealing Assistants	They assist the Officers in discharging their duties according to the subject matter.
6.	Group-D	They assist the Officers/ Officials in discharging their duties and receiving Dak. etc.

3. The Procedure followed in the decision making process, including channels of supervision and accountability, Sec.4(1)(b)(iii):- :-

CHANNEL OF SUBMISSION OF FILES:



4. The norms set by it for the discharge of its functions, Sec.4(1)(b)(iv):-

For administrative functions, norms of the State Govt. as applicable are adopted.

Information sought under RTI Act, 2005 is furnished to the applicants as early as possible within the time frame/norms of the RTI Act, 2005.

5. The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions:, Sec.4(1)(b)(v):-

The Manipur State Electricity Reform Transfer Scheme, 2013.

Indian Electricity Act, 2003  
Indian Electricity Rule, 2005  
Tariff Policy/order.

**6. Statement of Categories of documents that are held by it or under its control, Sec.4(1)(b)(vi):-**

The Manipur State Electricity Reform Transfer Scheme, 2013.  
Guidelines for payment of Ex-Gratia relating to Electrocutation matter.

**7. Particulars of any arrangement that exists for consultation with or representation by members of the public in relation to the formulation of policy or implementation thereof, Sec.4(1)(b)(vii):-**

**1. Tariff fixation.**

Consultation is done with State Government representatives and Consumers/Civil Society Organization etc.

**2. CEA**

The National Electricity Policy has been evolved after extensive consultations with the States, other stake holders, the Central Electricity Authority and after considering the advice of the Central Electricity Regulatory Commission. This Policy is one of the key instruments for providing policy guidance to the Electricity Regulatory Commissions in discharge of their functions and to the Central Electricity Authority for preparation of the National Electricity Plan. The tariff policy has been evolved in consultation with the State Governments and the Central Electricity Authority (CEA) and keeping in view the advice of the Central Electricity Regulatory Commission and suggestions of various stakeholders. Tariff Policy are to: (a) ensure availability of electricity to consumers at reasonable and competitive rate. (b) ensure financial viability of the sector and attract investments (c) promote transparency, consistency and predictability in regulatory approaches across jurisdiction and minimise perceptions of regulatory risks (d) promote competition, efficiency in operation and improvement in quality of supply.

**8. A statement of the boards, councils, committees and order bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meeting of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public, Sec.4(1)(b)(viii):-**

- a) Board of Directors of MSPCL
- b) Board of Directors of MSPDCL
- c) The minutes of the meeting of the Board are not accessible for public.
- d) Higher Tender Committee.

- e) Internal Complaints Committee (ICC) were constituted for MSPCL, MSPDCL and MANIREDA.

9. **Directory of its officers and employees, Sec.4(1)(b)(ix):-**

Sl No	Name	Designation	Email Id.
1.	Neilenthang Telien, IAS	Secretary	
2.	Laishram ManiKanta Singh, MCS	Joint Secretary	
3.	Maisanam Chinglembi Luwang, MSS	Joint Secretary	Lembi141414@luwang.gmail.com
4.	Sorokhaibam Imoshana Meitei, MCS	Deputy Secretary	
5.	Athing Kasar, MSS	Under Secretary	athing.kasar@manipur.gov.in
6.	Ngathem Ibotombi Singh, MSS	Section Officer	lbotombi.nathem@manipur.gov.in
7.	Lairenmayum Hemachandra Singh	Legal Officer	
8.	Barun Kumar Thoudam	Senior Secretariat Assistant	<a href="mailto:barun.th@manipur.gov.in">barun.th@manipur.gov.in</a>
9.	Molhouyang Dangsawa	Senior Secretariat Assistant	dangsawa18@gmail.com
10.	Beishamayum Gojen Singh	Secretariat Assistant	gojen.beishamayum@manipur.gov.in
11.	S. Akui	Peon	<a href="mailto:shinglaiakhui1983@gmail.com">shinglaiakhui1983@gmail.com</a>

10. **The monthly salary in the pay matrix received by each of its officers and employees in compliance with Manipur Services (Revised Pay) rules, 2019:, Sec.4(1)(b)(x):-**

Sl.No	Designation	Pay Level
1	Secretary (Power)	Pay Level – 13 (AIS)
2	Joint Secretary (Power)	Pay Level – 14 (MCS&MSS)
3	Deputy Secretary (Power)	Pay Level – 13 (MSS)
4	Under Secretary (Power)	Pay Level – 12 (MSS)
5	Section Officer (Power)	Pay Level – 9 (MSS)
6	Legal Officer (Power)	Pay Level – 9
7	Senior Secretariat Assistant	Pay Level – 6
8	Secretariat Assistant	Pay Level – 5
9	Grade- IV	Pay Level – 1

11. **The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made, Sec.4(1)(b)(xi):-**

Available on e-budget Manipur.

Demand No. 23 (Power)

12. **The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes, Sec.4(1)(b)(xii):-**

Enclosed as Annexure-A/1

13. **Particulars of recipients of concessions, permits or authorization granted by Public authority, Sec.4(1)(b)(xiii) :-**

Not applicable.

14. **Information available in electronic form, Sec.4(1)(b)(xiv):-**

Detailed information are available on website of MSPCL ([www.mspcl.in](http://www.mspcl.in)), MSPDCL([www.mspdcl.in](http://www.mspdcl.in)) and MANIREDA([www.manireda.mn.gov.in](http://www.manireda.mn.gov.in))

15. **The particulars of facilities available to citizens for obtaining information, Sec.4(1)(b)(xv):**

Information related to RTI can be obtained from the State Public Information Officers (SPIO) nominated under RTI and also from e-RTI portal.

- i) Details of all the SPIO and Appellate Authorities have also been uploaded on the website.
- ii) All tender notices/vacancy circulars etc. are uploaded on the website of MSPCL ([www.mspcl.in](http://www.mspcl.in)), MSPDCL([www.mspdcl.in](http://www.mspdcl.in)) and MANIREDA([www.manireda.mn.gov.in](http://www.manireda.mn.gov.in))

16. **Name designation and other particulars of the Public Information Officers, Sec.4(1)(b)(xvi) :**

Enclosed as Annexure -A/2

17. **Such other information as may be prescribed, Sec.4(1)(b)(xvii):-**

The Power Department and its Directorate/Companies have also appointed Appellate Authority and Public Information Officer/Assistant Public Information Officers. The details of these appointments are available on their own websites. Further, Additional Secretary (Power) has been appointed as Nodal Officer of Power Dept. Government of Manipur for proactive disclosure under RTI, ACT.

Soft copy *Amalgam*



Office of the HR/Adm./IT/Legal  
Recd. No. 32/5  
Dated 12/2/25

OFFICE OF THE GENERAL MANAGER (PROJECT & PLANNING)  
MANIPUR STATE POWER DISTRIBUTION COMPANY LIMITED

(3<sup>rd</sup> Floor, New Directorate Building, (Near Hotel Imphal) North AOC, Manipur, 795001)

MSPDCL/GM(P&P)/GEN/03/17-19

Imphal, the 19 February, 2025

To,

The Executive Director (HR/Admin./IT/Legal)  
MSPDCL, Manipur.

Subject: Submission for Suo Moto RTI reply of all completed and ongoing projects/schemes.

- Ref:
- i. Implementation of Suo Moto disclosure under Section 4 of Right to Information (RTI) Act, 2005 – Issue of guidelines regarding. Dated: 12-02-2025
  - ii. W.P.(C) No. 990 of 2021 supreme court of India (Kishan Chand Vs Union of India & Ors.)

Sir,

With reference to the above, I am to submit herewith the information pursued in Annexure I of the above reference. Information sought in annexure I is enclosed herewith as Annexure A.

It is hereby submitted for kind perusal and further action.

Yours faithfully,

*N. Birjit*  
(N. Birjit) 19/02/2025

General Manager (Project & Planning)

MSPDCL

Copy to:-

- 1. MD, MSPDCL
- 2. File Concerned

HR  
DGM (Legal)

*[Signature]*  
19/02/25

*[Signature]*  
20/2/25  
EA / Kalans

## Annexure A:

### 2.3 Manner of execution of subsidy programme

- 1) Name: X<sup>th</sup> Rajiv Gandhi Grameen Vidyutikaran Yojna (RGGVY)

Objective of the programme: Electrification of Un-electrified village and giving free connection to BPL Households.

Procedure to avail benefits: Any BPL households is provided free connection if electrical infrastructure is available for connection.

Duration of scheme: Sanction year – 2009, Project closure year – 2017

Physical and financial targets of the programme:

Physical Targets:

Sl. No.	District	Targets
1	Chandel	Completed
2	Tamenglong	Completed

Financial Targets:

Sl. No.	District	Targets
1	Chandel	Met
2	Tamenglong	Met

Nature scale of subsidy/ amount: Rs. 7579.47 (in lakhs)

- 2) Name: XI<sup>th</sup> Rajiv Gandhi Grameen Vidyutikaran Yojna (RGGVY)

Objective of the programme: Electrification of Un-electrified village and giving free connection to BPL Households.

Procedure to avail benefits: Any BPL households is provided free connection if electrical infrastructure is available for connection.

Duration of scheme: Sanction year – 2009, Project closure year – 2022

*[Handwritten signature]*

Physical and financial targets of the programme:

Physical Targets:

Sl. No.	District	Targets
1	Ukhrul	Completed
2	Senapati	Completed
3	Bishnupur	Completed
4	Thoubal	Completed
5	Churachandpur	Completed
6	Imphal East	Completed
7	Imphal West	Completed

Financial Targets:

Sl. No.	District	Targets
1	Ukhrul	Met
2	Senapati	Met
3	Bishnupur	Met
4	Thoubal	Met
5	Churachandpur	Met
6	Imphal East	Met
7	Imphal West	Met

Nature scale of subsidy/ amount: Rs. 29,729.45 (in lakhs)

3) Name: XII<sup>th</sup> Rajiv Gandhi Grameen Vidyutikaran Yojna (RGGVY)

Objective of the programme: Electrification of Un-electrified village and giving free connection to BPL Households.

Procedure to avail benefits: Any BPL households is provided free connection if electrical Infrastructure is available for connection.

Duration of scheme: Sanction year – 2014, Project closure year – 2022

Physical and financial targets of the programme:

Physical Targets:

Sl. No.	District	Targets
1	Chandel	Completed
2	Senapati	Completed
3	Churachandpur	Completed
4	Bishnupur	Completed
5	Ukhrul	Completed
6	Tamenglong	Completed

Financial Targets:

Sl. No.	District	Targets
1	Chandel	Met
2	Senapati	Met
3	Churachandpur	Met
4	Bishnupur	Met
5	Ukhrul	Met
6	Tamenglong	Met

Nature scale of subsidy/ amount: Rs. 17,575.06 (in lakhs)

4) Name: Deen Dayal Upadhyaya Gram Jyoti Yojana (DDUGJY) New

Objective of the programme: Electrification of Un-electrified village and giving free connection to BPL Households.

Procedure to avail benefits: Any BPL households is provided free connection if electrical infrastructure is available for connection.

Duration of scheme: Sanction year – 2015, Project closure year – 2022

Physical and financial targets of the programme:

Physical Targets:

Sl. No.	District	Targets
1	Imphal East	Completed
2	Imphal West	Completed
3	Thoubal	Completed

Financial Targets:

Sl. No.	District	Targets
1	Imphal East	Met
2	Imphal West	Met
3	Thoubal	Met

Nature scale of subsidy/ amount: Rs. 3404.17 (in lakhs)

5) Name: DDUGJY Additional households (System strengthening)

Objective of the programme: Electrification of Un-electrified Habitations

Procedure to avail benefits: Any BPL households is provided free connection if electrical infrastructure is available for connection.

Duration of scheme: Sanction year – 2021, Project closure year – 2022

Physical and financial targets of the programme:

Physical Targets:

Sl. No.	District	Targets
1	Ukhru	Completed

2	Senapati	Completed
3	Bishnupur	Completed
4	Thoubal	Completed
5	Churachandpur	Completed
6	Imphal East	Completed
7	Imphal West	Completed
8	Chandel	Completed
9	Tamenglong	Completed

Financial Targets:

Sl. No.	District	Targets
1	Ukhrul	Met
2	Senapati	Met
3	Bishnupur	Met
4	Thoubal	Met
5	Churachandpur	Met
6	Imphal East	Met
7	Imphal West	Met
8	Chandel	Met
9	Tamenglong	Met

Nature scale of subsidy/ amount: Rs. 5925.71 (in lakhs)

- 6) **Name of the programme of activity:** Pradhan Mantri Sahaj Bijli Har Ghar Yojana – "Saubhagya"  
**Objective of the programme:** To achieve universal household electrification in the country.  
**Procedure to avail benefits:** Any un-electrified household can avail the benefit  
**Duration of the programme/scheme:** 28/11/2017 to 31/03/2021  
**Physical and financial targets of the programme:** 1,09,254 households electrified with a closure amount of Rs. 192.70 crores  
**Nature/scale of subsidy/amount:** Ministry of Power, Government of India subsidy amounting to Rs. 149.81 crores.

7) **Name of the programme of activity:** Electrification of left-out Households for partially electrified and unelectrified habitations in the state of Manipur under RDSS  
**Objective of the programme:** Electrification of left out Households for partially electrified and unelectrified habitations

**Procedure to avail benefits:** Any un-electrified household can avail the benefit

**Duration of the programme/scheme:** 27/08/2024 to 31/03/2026

**Physical and financial targets of the programme:** 36,972 nos. of households to be electrified with a scheme amount of Rs. 224.89 crores

**Nature/scale of subsidy/amount:** Ministry of Power, Government of India subsidy amounting to Rs. 190.14 crores.

#### 4.3: Information available in electronic form [Section 4(1)(b)(xiv)]

- i) Details of information available in electronic form: **Not implemented**
- ii) Name/ title of the document/record/ other information: **Not available**
- iii) Location where available: **Not available**

#### 4.5: Such other information as may be prescribed under section 4(i)(b)(xvii)

iii) List of completed schemes/ projects/ Programmes:

- a. X-plan RGGVY
- b. XI-plan RGGVY
- c. XII-plan DDUGJY
- d. DDUGJY (NEW)
- e. DDUGJY Additional households (System strengthening)
- f. Accelerated Power Development and Reform Programme (APDRP)
- g. Restructured Accelerated Power Development and Reform Programme (R-APDRP) Part - A & B
- h. Integrated Power Development Scheme (IPDS)
- i. Pradhan Mantri Sahaj Bijli Har Ghar Yojana – "Saubhagya"
- j. Installation and Commissioning of LED High Mast

k.

- iv) List of schemes/ projects/ programme underway:
- a. System Strengthening-II
  - b. Revamped Distribution Sector Scheme-Loss Reduction (RDSS-LR)
  - c. Electrification of left-out Households for partially electrified and unelectrified habitations in the state of Manipur under RDSS.
  - d. Installation and Commissioning of LED Street Lights

✓



Office of the HR/Gen. Mgr./Legal

Receipt No. 3301

Dated 26/2/25

# MANIPUR STATE POWER DISTRIBUTION COMPANY LIMITED

(3<sup>rd</sup> FLOOR, NEW DIRECTORATE BUILDING, NEAR 2<sup>ND</sup> M.R. GATE, IMPHAL-DIMAPUR ROAD, IMPHAL, MANIPUR-795001, INDIA.)

CIN:-U4010MN2013SGC008343

3/2015/MSPDCL-Com/Misc/ 1165 — GG

24/2/2025

To,  
The Executive Director (HR/IT/Legal)  
MSPDCL

Subject : Submission of data regarding implementation of Suo Moto disclosure under Section 4 of Right to Information (RTI) Act, 2005

Ref : No. 11/36/2014-MSPDCL (HR)/ Pt-II/ 1461-69 dated 12/2/2025

Sir,


With reference to a letter from your office as mentioned above, I am to furnish the data relevant to the commercial section of MSPDCL. The data is attached herewith as Annexure I.

Enclosed :

- 1) Annexure I , commercial data


Yours faithfully,

DGM (HR/Legal)

  
26/02/25


  
27/2/25

Ng. Kiran Kumar Singh  
General Manager (Commercial),  
MSPDCL

  
27/2/25  
EPA/Ralans

2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	i) Name of the programme of activity	PM Surya Ghar Muft Bijli Yojana
		ii) Objective of the programme	To promote generation of electricity from solar panels, installation of solar power plants at home and become a prosumer
		iii) Procedure to avail benefits	Register on portal <a href="https://www.pmsuryaghar.gov.in">https://www.pmsuryaghar.gov.in</a>
		iv) Duration of the programme	From 29/2/2024 to 31/3/2027
		v) Physical and financial targets of the programme	Solar plant installation in atleast 18000 households in Manipur Estimated amount earmarked for subsidy across Manipur is Rs 154.44 crores
		vi) Nature/ scale of subsidy amount allotted	1 kW installation - Rs 33,000/- 2 kW installation - Rs 66,000/- 3 kW and above - Rs 85,800/-
		vii) Eligibility criteria for grant of subsidy	Must be a consumer of MSPDCL and should be a residential premise (Domestic consumer)
		viii) Details of beneficiaries of subsidy programme (number, profile etc.)	A total of 711 applications have been approved, 177 solar plants have been installed in as many households, subsidies have been disbursed for 129 consumers

4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	i) Details of information available in electronic form	All consumer electricity bills, new connection data including associated costs, payment receipts are available on our billing web portal
		ii) Name/title of the document/record/ other information	MSPDCL eBilling system
		iii) Location where available	<a href="https://billing.mspdcl.info">https://billing.mspdcl.info</a>
4.5	Such other information as may be prescribed under section 4(i)(b)(xvii)	i) Grievance Redressal mechanism	Consumers can call/whatsapp our customer care center through mobile nos 7003422232/70034242342 . Consumers can also avail facilities of our 3tier grievance redressal system by visiting portal <a href="https://grievances.mspdcl.com">https://grievances.mspdcl.com</a>

  
 Director  
 Manipur State Power Corporation Limited  
 Dispur, Assam

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*385*

**GOVERNMENT OF MANIPUR**  
**SECRETARIAT: POWER DEPARTMENT**

**ORDERS BY THE GOVERNOR: MANIPUR**  
Imphal, the 12<sup>th</sup> January, 2024.


No.21/11/2020-Power(RTI): In supersession to this Government order of even No. dated 3<sup>rd</sup> August, 2022, the Governor of Manipur is pleased to designate the following Officers as State Public Officers (SPIO) and State Assistant Public Officers (SAPIO) to provide information to persons requesting for information under the said Act in respect of Power Department, MSPDCL, MSPCL and MANIRDA in public interest :

Sl. No.	Name of Department/ Company	State Public Information Officer(SPIO)	State Assistant Public Information Officer(SAPIO)
1.	Power	Joint Secretary (Power)/Additional Secretary (Power)/Special Secretary(Power)	Deputy Secretary(Power)/Under Secretary (Power).
2.	Manipur State Power Distribution Company Ltd.(MSPDCL)	Executive Director, Tech (MSPDCL)	<ul style="list-style-type: none"> <li>i) DGM/Imphal Electrical Division-I</li> <li>ii) DGM/Imphal Electrical Division-II</li> <li>iii) DGM/Imphal Electrical Division-III</li> <li>iv) DGM/Imphal Electrical Division-iv</li> <li>v) DGM/Churachandpur Division</li> <li>vi) DGM/Bishnupur Division</li> <li>vii) DGM/Chandel Division</li> <li>viii) DGM/Thoubal Division</li> <li>ix) DGM/RED-I, Kakching Division</li> <li>x) DGM Ukhrul Division</li> <li>xi) DGM/Tamenglong Division</li> <li>xii) DGM/Jiribam Division</li> <li>xiii) DGM/Kangpokpi Division</li> <li>xiv) DGM/Senapati Division</li> <li>xv) DGM/Store Division</li> <li>xvi) DGM/WTD/MRT</li> <li>xvii) DGM/CD-II</li> <li>xviii) DGM/CD-III</li> <li>xix) DGM-Human Resource(HR)</li> <li>xx) DGM- Planning/Project.</li> </ul>
3.	Manipur State Power Company Ltd.(MSPCL)	Executive Director, Tech (MSPCL)	<ul style="list-style-type: none"> <li>i) DGM/Sub-Station Division-I</li> <li>ii) DGM/Sub-Station Division-II</li> <li>iii) DGM/Sub-Station Division-III</li> <li>iv) DGM/Transmission Division-I</li> <li>v) DGM/Transmission Division-II</li> <li>vi) DGM/Transmission Division-III</li> <li>vii) DGM/Project Store Division</li> <li>viii) DGM/Hydel &amp; Civil Division</li> <li>ix) DGM/Generation Division</li> <li>x) DGM-Human Resource(HR)</li> <li>xi) DGM- Planning.</li> </ul>
4.	Manipur Renewable Energy Development Agency (MANIREDA)	Joint Director(MANIREDA)	i) Senior Scientific Officer

Contd.....

2. Further, the Governor of Manipur is pleased to order that Administrative Secretary (Power), Government of Manipur shall act as the Appellate Authority of Power Department, Managing Director of MSPDCL and MSPCL shall act as the Appellate Authority of MSPDCL and MSPCL, Director, MANIREDA shall act as the Appellate Authority of the MANIREDA respectively under section 19(1) of the said Act.

By Orders & in the name of the Governor,

  
(Orjubala Haorongbam)  
Deputy Secretary (Power),  
Government of Manipur.

Copy to :

1. The Secretary to His Excellency, the Governor of Manipur.
2. The Secretary to Hon'ble Chief Minister, Manipur.
3. The PPS to Hon'ble Ministers, Manipur.
4. P.S. to Ld. Advocate General, Manipur.
5. Secretary to Government of India, Ministry of Law & Justice, Legislative Department, New Delhi.
6. The Staff Officer to Chief Secretary, Government of Manipur.
7. All Addl. Chief Secretaries, Government of Manipur.
8. The Accountant General, Manipur.
9. All Principal Secretaries/Commissioners/Secretaries, Government of Manipur.
10. The Resident Commissioner, Manipur Bhawan, New Delhi.
11. The Secretary, Manipur Legislative Assembly, Manipur.
12. The Secretary, Manipur Public Service Commission, Imphal.
13. The Secretary, Manipur Information Commission, Imphal.
14. All Deputy Commissioners, Manipur.
15. All Heads of Departments, Manipur.
16. The Deputy Registrar, High Court of Manipur, Imphal.
17. The Director (MANIREDA), Manipur.
18. The Director, Printing & Stationery, Manipur. He is requested to publish in the Extra Ordinary Gazette and supply 50 copies.
19. The Deputy Resident Commissioner (SR), Manipur Bhawan, Kolkatta.
20. The Deputy Resident Commissioner, Manipur Bhawan, Guwahati.
21. File No:8/15/2005-Power, 8/15/2005-Power(Pt) and 8/15/2005-Power(Pt-I).
22. Guard File.